



98th ANNUAL MEETING APRIL 6-9, 2019

RENAISSANCE BALTIMORE
HARBORPLACE HOTEL
BALTIMORE, MD



EXHIBITOR INFORMATION SHEET

RECONSTRUCTIVE SYMPOSIUM EXHIBIT HOURS*

Saturday April 6th 7:00 am – 5:00 pm

AESTHETIC SYMPOSIUM EXHIBIT HOURS*

Sunday, April 7th 6:45 am – 3:00 pm
Reopens 6:45 pm – 8:00 pm**

ANNUAL MEETING EXHIBIT HOURS*

Sunday, April 7th 6:30 pm – 8:00 pm**
Monday, April 8th 7:00 am – 5:00 pm
Tuesday, April 9th 7:00 am – 10:45 am

*Times subject to change based on final program.

** Reception in the exhibit hall

Note: Exhibitors do not have to staff their exhibit space when there is no planned activity in the exhibit hall. **All exhibitors are encouraged to attend the Scientific Sessions.**

EXHIBIT DETAILS

The exhibit area for all three meetings is located in the MD & Ballroom Foyer, the entrance to the general session area which will be held in the Maryland Ballroom.

Table Top Exhibit space includes:

- One (1) 6 x30 Tabletop space at booth meetings
- 2 side chairs
- 2 exhibitor registrations which also allows access to the scientific sessions*.
- Product and company description in the Program Book and Mobile Application

NO free standing floor exhibits will be permitted in table top display areas. Standing equipment will be permitted provided it fits in the 6' x 30" space provided. In most cases this would preclude the use of a table. Should equipment be larger than the space reserved, that equipment will not be allowed to be displayed. Companies with tabletop displays bringing standing equipment must notify Show Management in advance.

EXHIBIT REGISTRATION*

All exhibit personnel must be registered and employed by the Exhibitor or have a direct business affiliation. Each company is allotted 2 badges per exhibit space. Additional badges are \$100. The Exhibitor Registration form is in the online service kit.

*If seeking CME credit, badge holder must register as a physician.

PROGRAM BOOKS

One program book will be provided to each company at registration.

FUNCTIONS IN EXHIBIT HALL*

Saturday, April 6th (Reconstructive Symposium)

Continental Breakfast..... 7:00 am - 8:00 am
Coffee Break 10:00 am - 10:30am
Reconstructive Symposium Reception 4:00 pm – 5:00 pm

Sunday, April 7th (Aesthetic Symposium and Annual Meeting)

Continental Breakfast..... 7:00 am – 8:00 am
Coffee Break 10:00 am - 10:30am
Annual Meeting Welcome Reception 6:45 pm – 8:00 pm
& Poster Competition

Monday, April 8th

Continental Breakfast..... 7:00 am – 8:00 am
Coffee Break 10:00 am – 10:30 am
Coffee Break 4:30 pm – 5:00 pm

Tuesday, April 9th

Continental Breakfast..... 7:00 am – 8:00 am
Coffee Break 10:15 am– 10:45 am

*Times subject to change based on final program.

INSTALLATION

Set-up for exhibits is from **1:00 pm to 5:00 pm Friday, April 5, 2019.** All exhibits for the symposia and annual meeting must be set by 5:00 pm without exception. Assembly of exhibits during regularly scheduled exhibit hours will not be permitted. Times are subject to change based on final program.

DISMANTLING

All exhibits must remain intact until the official closing time of **10:45 a.m. on Tuesday, April 9, 2019,** and may not be dismantled or removed, in whole or in part, before that time. After the close of exhibits, all materials must be removed no later than 12:00 pm on Tuesday, April 9, 2019. Times are subject to change based on final program.

SHIPPING INSTRUCTIONS

Please see the *Shipping Instructions* in the service kit. Shipments will not be received by the hotel before April 3rd, 2019.

OUTBOUND SHIPPING INSTRUCTIONS

Please work with the FedEx Business Center in preparation for outbound shipping after the meeting.

AAPS Contact Information

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