



2018 ANNUAL MEETING AUTHOR INSTRUCTIONS

Abstract Word Maximum Limit: 250

Abstract Word Minimum Limit: 50

The AAPS Annual Meeting provides the ultimate forum for work in Plastic Surgery. Papers from the following categories of Plastic Surgery will be considered with emphasis on cutting edge breakthroughs in the field: Aesthetic, Breast, Craniofacial/Pediatrics, Head & Neck, Research, Education, Trunk & Extremity, & Other. The Program Committee is looking to create a broad and balanced program, but most of all we urge you to save your best and most thoughtful work for this prestigious meeting. Equal consideration will be given to aesthetic and reconstructive surgery papers.

Please carefully note the abstract deadline of Monday, October 30, 2017
11:59 pm EST.

All submissions must be authored, co-authored, or sponsored by a Fellow of the American Association of Plastic Surgeons.

To insure the excellence of our scientific program, papers submitted for presentation at a meeting of the AAPS cannot have been presented at any other national meeting as an oral or poster presentation or published in any journals. Exceptions to this policy are the Plastic Surgery Research Council and at local/regional meetings.

NOTE – the submitters MUST fully complete the Abstract Submission statements which relate to the manuscript – copy appended here for information, online form through abstract submission system. Failure to complete the statements and indicate the status of the work, prior or multiple publications, and any potential Conflicts of Interest will result in the abstract not being moved forward for review or consideration to the 2018 Annual Meeting.

Presentation Format and Descriptions

Full Oral Presentation: Delivered in full Scientific Session, PowerPoint slides support. The Presenter is allowed 8 minutes for presentation with 2 minute discussant questions/feedback followed by 5 minutes of Questions and Answers with the audience.

PLEASE NOTE: Residents are allowed to present full length oral presentations only if the senior author is present during the session.

Short Oral Presentation: Delivered in the Innovations scientific session. The goal of the short format is to provide a forum for sharing novel ideas, techniques, case presentations, and research findings related to Plastic and Reconstructive Surgery. The Author is allotted 3 minutes for this “Straight to the

Point” presentation format. There will be very strict time limits and “No Questions” at the podium. All authors in this session ascend and depart the stage in rapid succession with additional discussion and questions taking place off the podium at the back of the room.

Poster Display Only: Selected posters will be on display throughout the annual meeting. No presentation is required. This poster should be self-explanatory.

Resident Poster Competition Eligibility Requirements

For abstracts to be considered as a part of the Resident Poster Competition, the author must meet all of the following criteria:

1. The Presenting Author is a Resident as of the abstract submission deadline.
2. They are the first author on the paper.
3. The Presenting Author will attend the Annual Meeting should the paper be accepted.

Any abstracts accepted as a participant in the Resident Poster Competition will be eligible for cash prizes.

Abstracts not selected for the Resident Poster Competition Presentation are still eligible for inclusion within the general scientific program. Only one abstract submission is necessary and multiple submissions may result in the abstract being disqualified from consideration.

PRS Abstract Publication

The AAPS is delighted that for the 2018 Annual Meeting, our scientific abstracts will be published in Plastic and Reconstructive Surgery Global Open (PRS GO). Full text abstracts for all accepted papers – Oral (Full Length and Innovations) as well as Posters. This exciting collaboration between the AAPS and PRS signifies the AAPS’ commitment to highlighting the high caliber work presented at our Annual Meeting.

PLEASE NOTE: Only the text of the abstract will be published in Plastic and Reconstructive Surgery. Graphic and Tables submitted with the abstract will not be included but will be part of the AAPS online program.

This initiative has required us to alter our timelines to accommodate the PRS publishing schedule. As such, we ask you to note the following very important date:

Monday, October 30, 2017 – AAPS Abstract Submission Site Closes.

Due to the publication schedule, we will not be able to accept late abstract submissions, so everyone is urged to submit their work as early as possible.

AAPS Abstract Submission Statement

The submitting author must log in to the AAPS system in connection with an abstract submission on behalf of all authors on the paper. The submitting author should review and attest to the following.

____ This abstract contains original material. Neither the abstract nor any part of its essential substance, tables or figures has been or will be presented, submitted or published elsewhere before appearing at the AAPS Annual Meeting.

____ Any prior work presented or published related to this submission from our research group or that of other institutions has been appropriately disclosed.

____ Multiple publications arising from a single research project are clearly identified and the primary publication is referenced. If in doubt, I (we) will receive permission from the original publisher and all authors before presenting the study.

____ All named author on this abstract have contributed in a substantial way to the design, data gathering, analysis, and presentation of results. I understand the AAPS does not allow **guest**, **gift**, and **ghost** authorship*.

**Guest Authors are those who do not contribute • Gift Authors are those who do meet accepted authorship criteria but are listed because of their seniority, reputation or supposed influence • Ghost Authors are those who meet authorship criteria but are not listed.*

____ All relevant conflict of interests have been disclosed for all authors on the abstract per ACCME guidelines.

____ The submitting author has informed all authors appearing on the abstract of this notice. The primary author is affirming for all authors on the abstract will meet the same standards outlined above.

____ I understand that if there is any concern or report made to the AAPS that this abstract submission does not comply with the ethical attestations submitted, I (we) will be subject to a review process and possible action by the AAPS Board.